

NOTICE TO BIDDERS

NOTICE is hereby given that sealed bids will be received by Township of Galloway (hereinafter called the "Owner") for:

MUNICIPAL COMPLEX GENERATOR PROJECT

CONTRACT NO. 21

Notice is hereby given that sealed bids for the above named Contract, which comprises the provision and installation of two (2) new standby natural gas fueled generator units with automatic transfer switches with associated miscellaneous electrical work at the Galloway Township Municipal Complex, Township of Galloway, Atlantic County, New Jersey ("Owner"), will be received at the Municipal Complex in the Township Clerk's office at 300 E. Jimmie Leeds Road (Atlantic County Route 561), Galloway Township, New Jersey 08205 on Tuesday, May 3rd, 2016 at 10:00 a.m. prevailing time, at which time they will be publicly unsealed and the contents publicly announced.

The work for Contract No. 21, MUNICIPAL COMPLEX GENERATOR PROJECT includes the furnishing of all labor, materials and equipment necessary to complete the work shown on the Drawings and as described in the Specifications. The work consists of the provision and installation of two (2) new Cummins Onan Standby Natural Gas Fueled Generators with Automatic Transfer Switches along with the installation of a new 1200 Amp Main Disconnect Switch. Also included is the installation of underground conduit for re-routing of an electrical service, a type 3R junction box enclosure, and other miscellaneous electrical work. The provision of gas service from the nearest service meters to each generator is also included. The work described is located within Galloway Township at the Municipal Complex at 300 E. Jimmie Leeds Road. The work shall be completed within (90) days within the Notice to Proceed or subject to liquidated damages of \$500.00 per day.

No bid will be received unless in writing on the forms furnished, and unless accompanied by bid security in the form of a bid bond or certified check made payable to the Owner in an amount equal to 10% of the amount of the total bid, provided that the said security need not be more than \$20,000 nor less than \$500.00 and be delivered at the place on or before the hour named above.

The bid shall be accompanied by a Certificate of Surety on the form included in the Contract Documents, from a surety company licensed to do business in the State of New Jersey, which shall represent that the surety company will provide the Contractor with the required bonds in the sums required in the Contract Documents and in a form satisfactory to the Owner's Attorney and in compliance with the requirements of law. Each bidder shall submit with his bid an "Ownership Disclosure Statement" and "Non-Collusion Affidavit" on the forms included in the Contract Documents.

Bidders must use the prepared proposal form that is contained in the Contract Documents. Each individual proposal must be separately enclosed in a sealed envelope addressed to the Owner and marked on the outside with the number of the contract(s) and name of the project being bid on.

After receipt of bids, no bid shall be withdrawn except as expressly authorized herein. The Owner shall award the Contract or reject all bids within 60 days of bid opening, except that the bids of any bidders who consent thereto may, at the request of the Owner, be held for consideration for such longer period as may be agreed.

The Owner will evaluate bids and any award will be made to the lowest, responsive, responsible bidder. The Owner reserves the right to reject any or all bids and to waive minor informalities or irregularities in bids received.

Successful bidders must provide a photocopy of their “Certificate of Employee Information Report” or the pink copy of the AA-302 form within seven (7) days after the notification of intent to award the contract or receipt of contract, whichever is sooner. Failure to do so will result in the bid being rejected as non-responsive.

Successful bidders will also be required to submit bonds and proof of insurance on or before execution of their respective Contracts as explained in the Contract Documents.

Bidders are required to comply with all relevant Federal and State Statutes, Rules and Regulations including but not limited to the applicable provisions of Chapter 127, PL 1975 and Supplements thereto Laws Against Discrimination (Affirmative Action), the State requirement for bidders to supply statements of ownership (N.J.S.A. 52:25-24.2) and the State requirement for submission of the names and addresses of certain subcontractors (N.J.S.A. 40A:11-16).

Prospective bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et. seq. and N.J.A.C. 17:27 (Contract Compliance and Affirmative Action for Public Contracts). A copy of the Law is available at the Township Clerk’s Office upon request and is made a part of the bid specifications.

Public Works Contractor Registration pursuant to N.J.S.A. 34:11-56.48 et. seq. is required for all projects/contracts which include construction, reconstruction, demolition, alteration, repair or maintenance work on a public building. All Contractors and Subcontractors are required to submit a copy of their Business Registration Certificate issued by the NJ Division of Taxation (PL 2004, c57 effective 9-1-04).

Challenges to bid specifications must be made, in writing, addressed to the Owner, at least, three (3) business days prior to the bid opening date. Challenges filed otherwise will not be considered.

The Contract Documents may be examined and obtained at Polistina & Associates, 6684 Washington Avenue, Egg Harbor Township, New Jersey, (Phone 609-646-2950) between the hours of 8:00 a.m. and 4:00 p.m. Prospective bidders will be issued plans and specifications

upon payment of a fee of \$100.00 for each set of specifications. Payment must be made by either cash or business check, which shall be made out to Vincent J. Polistina.

If the Contract is awarded, no refunds will be given. If for any reason the Contract is not awarded, refunds will be made to bidders pursuant to N.J.S.A. 40A:11-24(b) when the Contract Documents are returned in reasonable condition within 90 days of notice that the Contract has not been awarded

It is the purpose of this Notice to Bidders to summarize some of the more important provisions of the Contract Documents. Prospective bidders are cautioned not to rely solely on this summary, but to read the Contract Documents in their entirety.

By Order of the Township of Galloway

Kelli Danieli, Acting Township Clerk